

Thank you for ordering from Johnston & Murphy.

While shopping in our catalog or on our website, you can feel comfortable knowing that exchanges and returns are hassle-free. If your merchandise doesn't fit or isn't what you expected, we will gladly exchange or refund any unworn merchandise within 90 days of receipt. We will even cover the shipping charges to return the merchandise to us and to ship your replacement selection. Should you need to return or exchange items, please follow the steps below.

Items to be Returned

1

Qty.	Product#	Return Reason (See return codes below)	Price	*Action

RETURN CODES 01 - Too large 03 - Color not as expected 07 - Damaged
 02 - Too small 04 - Style not as expected 08 - Wrong product shipped
 05 - Value not as expected

***ACTION CODES** 1. Refund 4. Please Exchange (fill out below)
 2. Credit only
 3. Already ordered a replacement

Items for Exchange

2

Qty.	Product#	Product Description	Price	Total

Form of Payment

3

Visa Discover Check
 Master Card American Express Money Order CCV# _____

Account No. _____ Expiration Date: ____ / ____ / ____

Authorization Signature: _____

Comments

4

Please take a moment to give us your comments; they are very important to us.

How to Ship Your Return

- Pack your shipment carefully in the original carton if possible.
- Complete the return/exchange information above and include it in your package. Also include the tag on the reverse side of this form.
- Fill out your name and address on the Prepaid UPS Authorization Return Service (A.R.S.) Label enclosed with your order, reseal the package, and affix the UPS A.R.S. Label to the outside of the package. We recommend that you keep the tracking number for your reference.
- Drop off the package at any convenient UPS pick-up location – your office or the UPS Store. The package will be promptly delivered back to us, at no cost to you, and your return or exchange will be processed within 5 to 7 business days.

RETURN MERCHANDISE TO:
Johnston & Murphy
Attn: Returned Goods Dept.
1501 Winchester Hwy.
Fayetteville, TN 37334